

# **EMERGENCY FIREFIGHTER EMPLOYMENT FORM**

Paycheck and W-2 will be mailed to the address on the **PINK** Emergency Firefighter Time Report (aka Red Dog or I-suite Time Report). The Payroll office pays off of **Original Hard Copies Only**.

See Payroll Pay Day Calendar for the State Payday Schedule. Please note that EFF Time sheets must be turned in to your **local land office** by the **Pay Period Ending Date** or you may not meet the pay cycle causing your check to be delayed.

Once payroll has received your time sheet it will be processed in compliance with the state wide payroll system of a bi-weekly payroll cycle. ***Emergency Fire Fighters are short term workers and do not received benefits. They will be terminated at the end of their assignment.***

<b>Date:</b>		<b>Name:</b>	
<b>Land Office or Unit</b>		<i>Please Print Full Name</i>	
<b>Employee Contact Information below <u>MUST</u> be filled out.</b> <i>If your mailing address is <u>different</u> from your physical address please list both of your addresses.</i>			
<b>Mailing Address</b>		<b>Physical Address</b>	
Cell Phone:	Home Phone:	Work/Other:	
Marital Status: (circle one)	Single	Married	
Gender: (circle one)	Male	Female	
<b>Emergency Contact Information:</b>			
Name:		Relationship:	
Cell Phone:	Home Phone:	Work Phone:	
Home Address:		Work Place:	
		Address:	
<b>Current or Past State Employee Information Section</b>			<b>(circle one)</b>
Are you a retiree from the Public Employees' Retirement System (PERS)?			YES NO
Are you a Current or Past State Employee (other than with DNRC)?			CURRENT PAST
If Current Employee, List Agency Name & Address:		Name of your State Payroll Contact: (please print)	
		Phone:	

Signature \_\_\_\_\_

Date \_\_\_\_\_